

JUST 4 U SERVICES

21 S. Western, Liberal, Kansas 67905

Just 4 U Services is once again privileged to be able to assist you with your freight that you need to ship to the annual Liberal Measurement Pipeline Institute. Our services include the following;

- *Receive freight at, **JUST 4 U Services, 21 S. Western Ave. LIBERAL KANSAS 67901**, prior to institute.
- ***FILL OUT & SEND THIS FORM ASAP:** we will inform you of any freight not received at our location by noon Sept. 10th
- *Have crates, containers, and boxes in booth day of set up, Monday, September 13th
- *Hold crates, containers during institute.
- *Remove freight after institute is over – Sept 15th after 1:00 p.m.

All freight will be shipped collect or billed to your **UPS or FED EX** account number after the institute, unless prior arrangements are made. **Service fees of \$30.00 per 100# with a 300# minimum** will be billed to your company or charged to a credit card. **Please fill out the following form with all your information for all freight coming to this institute BEFORE it is shipped to us (by Sept. 2nd, if at all possible) so we will be prepared.**

We will provide our 5000# fork lift at the show, if needed, the day of set-up and tear down.

Any questions please call: 620-626-4232: Toll free 1-800-272-6045 Fax 1-620-626-4233. Eileen or Tyson.

BEFORE INSTITUTE (SHIPPING FROM) INFORMATION

COMPANY NAME _____

CONTACT PERSON _____ PHONE _____

TOTAL PIECES _____ TOTAL WEIGHT _____ CARRIER _____

TRACKING OR PRO NUMBER (if available) _____

DATE SHIPPING _____ BOOTH # _____ INSTITUTE CONTACT _____

AFTER INSTITUTE (SHIPPING TO) INFORMATION

COMPANY NAME _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

PHONE _____ CONTACT _____

FREIGHT CARRIER _____ SHIP COLLECT? _____ OR on your shipper # _____

IF YOUR CARRIER IS PICKING UP, ESTIMATED PICK UP DATE _____

OR if you want us to ship with UPS or FED EX on your account # please fill out info below

CHARGE TO UPS # _____ OR FED EX # _____

If you do not have a UPS or FED EX # then just let us know which carrier you want us to ship it with and we will bill your credit card for the shipping, along with the service fees, please fill in the information below

:*****We do **NOT** have a UPS or FED EX account # so please ship my freight on UPS _____ OR FED EX _____ and BILL me as stated above.

BILLING INFORMATION – for Services (and the shipping, if needed)

COMPANY NAME _____ P.O. # _____

MAILING ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE _____ CONTACT NAME _____

Mastercard _____ Visa _____ American Express _____

CREDIT CARD # _____ EXPIRES _____ Security Code # _____

THANK YOU FOR LETTING US SERVE YOU !!